



### **Information for competent authorities on the transfer of sentenced persons when requesting a transfer to the Netherlands**

When requesting a transfer of a sentenced person to the Netherlands on the basis of the Convention on the transfer of sentenced persons, the Additional Protocol to the Convention or a bilateral treaty on the transfer of sentenced persons, please provide the **information** as indicated in the relevant treaty. This includes:

- The name, date and place of birth of the sentenced person.
- A statement of the facts upon which the sentence was based.
- The nature, duration and date of commencement of the sentence.
- A certified copy of the judgment:
  - if the judgment confirms a previous judgment, please provide the previous judgment as well.
  - please indicate the date on which the judgment became final.
- A certified copy of the law on which the judgment is based.
- A statement indicating how much of the sentence has already been served, including information on any pre-trial detention, remission and any other factor relevant to the enforcement of the sentence;
  - Please indicate the date(s) on which the sentenced person is eligible for conditional release and the criteria for eligibility. In the Netherlands, a foreign conditional release date may be taken into account if that date is earlier than the Dutch conditional release date and if that date is sufficiently certain.
- A declaration containing the consent of the sentenced person to the transfer in accordance with the relevant treaty (except in the case of a request based on the Additional Protocol to the Convention on the transfer of sentenced persons).
- Only if the sentence includes a measure of psychiatric or health care: any medical or social reports on the sentenced person, information about his treatment in the sentencing state and any recommendation for his further treatment in the Netherlands.

Please **translate** and **submit** the information in accordance with the relevant treaty.

Requests can be addressed to the **competent authority** in the Netherlands:

Ministry of Justice and Security  
Custodial Institutions Agency  
International Transfer of Sentenced Persons  
Postbus 30132  
2500 GC The Hague  
ios@dji.minjus.nl